**Mir Khan**

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**EDUCATION**

**Baruch College/CUNY, Zicklin School of Business**, New York, NY

*Bachelor of Business Administration,* GPA: **3.81/4.0** GraduatedMay 2019

Major: Information Risk Management and Cybersecurity, Minor: Sociology

**TECHNICAL SKILLS**

**Languages**: Python, R, SQL, HTML, CSS, JavaScript, jQuery

**Design & IDE Tools**: Atom, MS Visual Studio, RStudio

**Databases**: MS Access, MySQL

**Office Tools**: MS (Word, Excel, PowerPoint, Visio)

**Operating Systems**: OS X, Windows 7, 8, 10

**Other Tools**: Hadoop, Tableau, Pentaho

**RELEVANT WORK EXPERIENCE**

**PeopleSoft Testing/Contract Administration Internship**, Empire State Development New York, NY

*Data Analyzing and Sorting*  February 2018 – August 2018

* Analyzed, consolidated and converted many sets of records into graphs and charts using MS Access and MS Excel
* Created useful information using SQL queries to help make informed business decisions
* Consolidated a decade’s worth of documentation from multiple departments into one master documentation
* Created an Excel application with VBA to help with contract administration tasks
* Corresponded with other interns to complete given tasks punctually and thoroughly

**PROJECTS**

**Database Design**, Baruch College New York, NY

*Restaurant Database Group Project* September 2017 – November 2017

* Created a relational-database system for a restaurant using MS Access and Microsoft Visio
* Designed entity-relationship models for four entities that a restaurant may encounter
* Composed SQL code for the entirety of the database
* Collaborated with four other group members to compose a fully functioning database

**Basketball Data Analysis**, Personal Brooklyn, NY

*Analysis of NBA Data using Python* May 2019

* Gathered NBA data from archive websites ranging from 2003-2019 using Python libraries
* Used knowledge of HTML and CSS selectors in order to help create a working script
* Utilized GitHub to keep a record of versions of the script
* Implemented user interactivity so the script can be used in the future for data from other years in the NBA

**OTHER WORK EXPERIENCE**

**Tutor**, Khan’s Tutorial Brooklyn, NY

*Tutor* July 2015 – May 2017

* Taught children ranging from ages 7-18 for both difficult subjects and impending exams
* Helped teach classes of 35-40 students at a time in preparation for high school admissions
* Increased number of admitted students by 36% as compared to previous years
* About 150 students were admitted in total with the help of my coworkers and me
* Collaborated with 2 other instructors to design curriculum to improve the students’ success rate